



Master Composter: Program Roles and Responsibilities



Statewide Program Administration (STAR)

- Conduct local coordinator training orientations and manage database of STAR-trained local coordinators
- Manage database of STAR-trained instructors (or those who have been approved by STAR)
- Work with local coordinators to review and approve completed Master Composter applications (including completed volunteer hours)
- Provide official STAR Master Composter certificates to local coordinators and maintain database of STAR Master Composters
- Serve as a resource for local coordinators and instructors by providing training curriculum (sample agenda, handouts, etc.) and program consultation/assistance

Local Coordinator (KTB affiliate / local municipality / nonprofit / etc.)

- Coordinate 20-hour Master Composter training events
 - Provide materials, location, demonstration site, etc.
- Provide volunteer opportunities for Master Composter candidates to reach their 20-hour goal; examples include:
 - Presentations at local schools and garden clubs
 - Maintaining compost demonstration sites
 - Volunteer at USCC annual conference or other compost seminars
 - Any other activity approved by STAR
- Promote Master Composter training opportunities within the community
 - Public boothing events (Earth Day, America Recycles Day, etc.)
 - Working with the local water utility, solid waste dept., etc.
- Monitor and keep track of Master Composter candidate classroom and volunteer hours
- Submit completed Master Composter applications to STAR for review and approval
- Provide Master Composters with their certificates of completion (provided to coordinators from STAR)

Master Composter Instructor

- Complete 'train the trainer' course to become a STAR Master Composter instructor or work with a local coordinator who has gone through the STAR local coordinator's orientation
- Work with local coordinator to develop detailed agenda for Master Composter course (an example is provided to trainers and coordinators)
- Conduct Master Composter 20-hour training course, providing technical information and assistance based on the STAR curriculum